

## 「 2019-2020 Admission Arrangement 」

We are going to start our recruitment process for 2019-20 K1 students(am, pm and whole day class). We are accepting applications for children who were born before 2016 and have Hong Kong entitled to the right of abode.

Applications **WILL NOT** be considered on first come first serve basis. Parents are advised to submit application for admissions through our **Online Admissions System** to simplify admin process. You will receive a confirmation email once the application is submitted.

Online submission		Submission in person	
Online submission	Date : 10 <sup>th</sup> September- 20 <sup>th</sup> October Start : 9am 10 <sup>st</sup> September Deadline: 5pm 20 <sup>th</sup> October	Paper form handling	Date : 15 <sup>th</sup> September- 20 <sup>st</sup> September Time : 9:30 am to 4:30 pm(Mon-Fri) 9:30 am to 12:00 n(Sat)  <b>Application form pick-up date: 13<sup>th</sup> September –20<sup>th</sup> September</b>
Documents requirement (upload)	I. Passport photo II. Copy of applicant' s Hong Kong birth certificate or right of abode III. Bank deposit slip of application fee(\$40) (with applicant' s name and birth certificate number clearly written on) <b>The above documents must be uploaded clearly.</b> * A <b>Confirmation Email</b> will be sent once the submission process is completed. Please check your email.	Documents requirement	I. Passport photo x 1 II. Copy of applicant' s Hong Kong birth certificate or right of abode  * A <b>Confirmation Email</b> will be sent within one week after the completion of submission process. Please check your email.
Application fee	<ul style="list-style-type: none"> <li>● HK dollars \$40</li> <li>● Please deposit to Bank of China 012-616-00070163 "HKEC ELITE KINDERGARTEN"</li> <li>● The original copy of bank deposit slip will be needed on the day of interview as confirmation.</li> <li>● No refund/transfer(including unsuccessful applications) <b>Applications are considered unsuccessful if application fee is not received within the time period.</b></li> </ul>	Application fee	<ul style="list-style-type: none"> <li>● HK dollars \$40</li> <li>● Please hand in with the application form. (Cash only, no change given)</li> <li>● <b>No refund/transfer</b></li> </ul>
Remark : Please be advised once the submission process is completed, notification regarding interview arrangement, interview result and other information will be sent <b>VIA EMAIL ONLY</b> . Please make sure your email address is correct on the application form. We <b>WILL NOT</b> contact you by other methods.			
Interview notification	We will arrange interview for all applicants. An <b>Interview Notification Email</b> will be sent on or before 27 <sup>th</sup> October(Fri) regarding details of interview.		
Interview date	Interview will be conducted on <b>17<sup>th</sup>November (Sat)</b> . Please make note and be on time. *Please <b>print out</b> the <b>Interview Notification Email</b> and bring it along with the <b>original of birth certificate</b> and <b>bank deposit slip of application fee</b> (please clearly write applicant' s name and birth certificate number on the slip). Interview process will be affected if the above documents cannot be provided on the day.		
Interview arrangement	I. Interview will be conducted in group. (Applicant must be accompanied by one parent) II. We teach in <b>Cantonese</b> therefore interview will be conducted in Cantonese. Please contact us if assistance is required. <i>* The whole interview process will take about 30 minutes.</i>		
Admission criteria	I. Interview performance. II. Child or sibling of full-time staff member. III. Sibling of current student. IV. Sibling of graduate. V. Live close by our school.  * We reserve the right to make final decision on the result. The above criteria are not listed in order.		
Announcement of result	An <b>Interview result Email</b> will be sent within one month of interview date. Interview result will be divided into : I. <b>Successful</b> (Parents should complete the registration procedures within the "Centralised Registration Dates" ) II. <b>Waiting list</b> (Parents will be contacted regarding registration procedures if school place is available "Centralised Registration Dates" ) III. <b>Unsuccessful</b> ( "Nursery K1 Vacancy Information" will be announced by Education Bureau end of January 2019)		
Registration Arrangements	Date : 10 <sup>th</sup> -12 <sup>th</sup> January 2019 ( "Centralised Registration Dates" set by Education Bureau.) * Successful applicants will receive a <b>Registration Notification Email</b> . Please check your email and complete the registration procedures by submitting the original of the "2019/20 Registration Certificate for Kindergarten Admission" and pay the registration fee according to the date and time. <b>Registration fee:- Half day class \$970. Whole day class \$1570. Once registered, no refund will be given under any circumstances.</b>		

### Application for the "2019/20 Registration Certificate for Kindergarten Admission" :

Education Bureau(EDB) will implement the Free Quality Kindergarten Education policy starting from the 2019/20 school year to replace the existing "Pre-primary Education Voucher Scheme" . Under the new Scheme, EDB will use the "Registration Certificate for Kindergarten Admission" as the document for registration in the 2019/20 school year. Parents are required to submit an application for the "2019/20 Registration Certificate for Kindergarten Admission" (hereafter referred as "2019/20 RC" ) to EDB from September to November 2018. Applicants who have submitted the correct information and documents will be sent the "Registration Certificate for Kindergarten Admission" by post within 6-8 weeks after review.

- Admission Arrangements for K1 Places in Kindergartens for the 2019/20 School Year by Education Bureau :

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html>